



## Bidding on City of Akron Construction Projects - FAQ's

### How does the City of Akron advertise construction projects?

Construction project legal notices are advertised in the Akron Beacon Journal Saturday edition.

The legal notices are also posted on the City of Akron's website at:

<http://ci.akron.oh.us/engineering2/LegalNotice/Default.asp>

There is additional project, advertise and bid date information shown at:

<http://ci.akron.oh.us/engineering2/advertise.asp> and

<http://ci.akron.oh.us/engineering2/projectinfo.asp>

### Where can I find and obtain the City of Akron Construction and Material Specifications (CMS) and Standard Drawings?

The 2008 CMS manual may be downloaded at:

<http://ci.akron.oh.us/engineering2/08specbook.asp>

The Standard Drawings may be downloaded at: <http://ci.akron.oh.us/asp/drawings/standard.asp>

A hard copy of the CMS may be purchased. To order in person: CMS is available at the Engineering Bureau service counter on the 7th floor of the Municipal Building, 166 South High Street, Akron, Ohio. Cost: \$27.00

To order by mail: Send a check payable to City of Akron and mail to: Akron Engineering Bureau, 166 S. High Street, Room 701, Akron, Ohio 44308. If you prefer UPS or FEDEX, please include your account number; otherwise your CMS book will be shipped via the post office.

Standard Construction Drawings - To Order: Contact ARC eBlueprint at (330) 865-4800 or by email to: [akron.all@e-arc.com](mailto:akron.all@e-arc.com) . Cost: \$6.00 plus tax

### Where can I purchase and view plans and specifications for City of Akron projects?

Plans, specifications and plan holders list may be purchased and viewed from the ARC eBlueprint website: <http://arc.eblueprint.com/home> .

**How much is the bid bond for City of Akron projects?**

Typically, each bid proposal must be accompanied by a certified check in the sum of 5% of bids on a solvent bank, or a bid bond in like amount, acceptable to the City of Akron, as a guarantee, that if the proposal is accepted, a contract will be entered into.

**What type of bid bond form is acceptable to the City of Akron?**

The Bid Bond or Proposal Guarantee uses the standard form from the bidders bonding company. The bid bond need not be provided if the bid amount is \$25,000 or less.

**How long may the City of Akron hold bids prior to the awarding of a contract?**

Bids may be held by the City of Akron for a period not to exceed ninety (90) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of Bidders, prior to awarding the contract.

Except as provided in Section 103.05 of The City of Akron, Construction and Materials Specifications, 2008 Edition, the bidder to whom the contract is awarded will be required to furnish a bond in the sum of 100% of contract price for the faithful performance of the contract.

The Director of Public Service reserves the right to reject any or all bids, and to waive informalities.

**Does the City of Akron require prequalification of bidders?**

Typically, the City of Akron does not require or have a prequalification program for bidders. However, there are Local Public Agency projects performed by the City of Akron which are funded through the Ohio Department of Transportation that require prequalification.

**What are the qualifications a bidder must meet to be awarded a City of Akron construction contract?**

All bidders are required to submit evidence satisfactory to the Director of Public Service that the bidder meets the following requirements:

- Minimum of three (3) years of experience as a business in successful execution of work of similar magnitude.
- Successful completion of at least three (3) projects of similar nature and of comparable complexity.

The Service Director reserves the right to reject any bid which in his opinion fails to meet the above requirements. In the event that the lowest bidder is determined to be not qualified for the work, the Service Director may award the contract to the next lowest bidder or, at his option, reject all bids and re-advertise.

### **Does the City of Akron require minority participation on its projects?**

Section 34.10 of the Codified Ordinance of the City of Akron, Ohio, 1993, requires that where a contractor intends to subcontract ten percent or more of the total value of the contract, 15 percent of the subcontracted demolition, construction, erection, alterations or repair of City buildings or improvements services shall be subcontracted to Minority Business Enterprises; seven percent of subcontracted equipment, supplies, materials, and services other than professional services procurements shall be subcontracted to Minority Business Enterprises; and five percent of the subcontracted professional services shall be subcontracted to Minority Business Enterprises.

There are some contracts let by the City of Akron that have federal or state funding and may require Disadvantaged Business Enterprise (DBE), and/or WBE participation.

### **What other information is available pertaining to bidding on City of Akron projects?**

On the City of Akron Bureau of Engineering website at: [www.akronohio.gov/engineering2](http://www.akronohio.gov/engineering2), you will find links to information such as Advertise & Bid Dates, Project Information, Bid Tabs, EEO Forms, Wage Rates, Supplemental Bidding Information, Consultant Services, Assessment Rates, CAD Standards, Legal Notices, Notice of Commencement, the 2008 CMS, and Standard Drawings.

Additionally, the Akron Ohio Code of Ordinances Title 3 – Administration, Chapter 34 - Public Contracts and Property, Article 1 - Public Contracts – addresses the bidding and procurement of contracts. The link to the Code of Ordinances is: <http://ordlink.com/codes/akron/>

### **Who may I contact to regarding questions on bidding City of Akron projects?**

You may contact Larry Thomas of the Administrative Services Division at (330) 375-2374, or by email to: [LThomas@akronohio.gov](mailto:LThomas@akronohio.gov).

#### **Contact Us**

##### **Location:**

Municipal Building  
7th Floor  
166 South High Street  
Akron, Ohio 44308

##### **Telephone Numbers:**

Main Desk: (330) 375-2355  
Fax: (330) 375-2288

##### **E-mail:**

[AkronEngineering@akronohio.gov](mailto:AkronEngineering@akronohio.gov)

##### **Hours:**

Monday through Friday 8:00 to 4:30